

EAST HAVEN PUBLIC SCHOOLS
35 Wheelbarrow Lane
East Haven, CT 06513
(203) 468-3296 . FAX (203) 468-3289
Visit our Web Site at www.east-haven.k12.ct.us

APPLICATION FOR EMPLOYMENT – CERTIFIED POSITION

The East Haven Public School District is an equal opportunity employer. The East Haven Board of Education does not discriminate in employment or assignment in its programs or services on the basis of race, color, religion, national origin, sex or physical disability as it applies under section 504 of the Rehabilitation Act of 1973.

TO BE CONSIDERED COMPLETE, THIS APPLICATION MUST BE ACCOMPANIED BY: If you are contacted for an interview you may bring your documents at that time.

1. Certification by the State of Connecticut (copy acceptable)
2. If certification is pending include copies of PRAXIS I & II results
3. A current detailed resume
4. Transcripts of college grades (copy acceptable - no internet copies)
5. Three (3) letters of reference
6. A signed Release Authorization Form (**attached page 4**)

This Application for Employment will be placed on file and considered for one school year (2009-2010). An incomplete application (missing components) will no be reviewed or considered for employment.

Return complete application package to: Personnel Office
East Haven Public Schools
35 Wheelbarrow Lane
East Haven, CT 06513

Date: _____

Name in full: _____

Street _____ City and State _____ Zip _____

Telephone Number: _____ E-mail address _____

Position for which you are applying: () Teaching () Administrative () Other _____

For Teaching list Grade Level or Subject _____

CERTIFICATION STATUS:

Are you certified in the state of Connecticut? _____

List type of Certificate and Endorsement Code _____

Connecticut State Praxis I –Date Passed _____ Praxis II Test – Date Passed _____

Applicants who have an application for certification pending must include copies of PRAXIS I & II results.

If you do not hold a Connecticut Certificate, have you applied for one? _____

Date of application and endorsement code: _____

Please list any certificates you may hold in other states:

EDUCATION AND PROFESSIONAL TRAINING:

Name & Location of School Dates Attended Major/Minor Diploma or Degree Date Granted

College

Undergraduate Major Field: _____ Semester Hours: _____

Minor(s): _____ Semester Hours: _____

Name & Location of School Dates Attended Major/Minor Diploma or Degree Date Granted

Graduate School

Graduate Major Field: _____ Semester Hours: _____

Minor(s): _____ Semester Hours: _____

Name & Location of School Dates Attended Major/Minor Diploma or Degree Date Granted

Other Graduate Work

Scholastic Honors, Awards, Recognition, Scholarships: _____

Publications: – Title _____ Date Published: _____

Special Interests or Talents: _____

Describe any training or skill you may have in Music or Art: _____

STUDENT TEACHING:

Name of School	Telephone No.	Principal or Supervisor	Grade/Subject	Inclusive Dates

TEACHING EXPERIENCE: (List most recent experience first) Experience must have occurred after receiving Teaching certification and in an accredited public, private or parochial school.

Name of School	Telephone	Principal or Supervisor	Grade/Subject	Dates	Salary

Have you ever attained tenure by a Connecticut school district? _____ YES _____ NO

If "yes" School District _____ Date Tenure Granted _____

May we contact your present employer regarding your qualifications?

() YES () NO Telephone # _____

MILITARY SERVICE:

Branch: _____ Highest Rank: _____

Dates of Service: _____ Date of Discharge: _____

Honors: _____

WORK EXPERIENCE:

Include Business, summer occupations, social services, coaching, etc.

Organization	Supervisor	Job Title	Dates	Salary

EAST HAVEN PUBLIC SCHOOLS

EAST HAVEN, CONNECTICUT

CGS Sec. 10-22ld.– An Act Concerning Applicants for School Employee Position

Each local or regional board of education shall (1) require each applicant for a position in a public school to state whether such person has ever been convicted of a crime or whether criminal charges are pending against such person at the time of application, and (2) require each person hired by the board after July 1, 1994, to submit to state and national criminal history records checks. The board shall arrange for the required fingerprinting of each such person at the employees expense and forward the fingerprints to the State Police Bureau of Identification.

Amended by Section 55 of Public Act 01-173, provides that if a board of education receives notice that a person holding a certificate, authorization, or permit issued by the State Board of Education has been convicted of a crime, the local board shall send such notice to the State Board of Education.

REQUIRED STATEMENT FROM CANDIDATE

Your application of employment will not be processed without this addendum completed, signed and dated.

Check appropriate statements below, sign and date.

- | | | |
|---|------------------------------|-----------------------------|
| 1. Have you ever been convicted of any crime, excluding minor traffic violations? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 2. Do you have criminal charges pending against you at the time of application? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 3. Have you ever been dismissed for cause from a position in a public or nonpublic school or child-care facility? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4. I understand that I must arrange to be fingerprinted within ten (10) days of being provided with the fingerprinting packet and failure to do so may result in the withdrawal of the employment offer or dismissal. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If line 1, 2, 3 or 4 above have been checked yes, you must attach a detailed signed statement of explanation. Submit official copies of court or administrative record(s), including the disposition of each case.

I understand the penalties of false statement that I have read and understand the terms of this employment application and attest to the truth and accuracy of the information I have provided herein. I understand that false or misleading statements on this application shall be a basis for disqualification from further consideration for employment and, if I am employed, for dismissal from employment. I hereby authorize you to investigate all statements in this application as may be necessary. I authorize the release of any and all information regarding my previous employment, education, background check, criminal record, and any future criminal history check to the East Haven Public Schools and I hereby release all former employers, law enforcement agencies, credit agencies, academic institutions, other persons or entities, and their agents and employees from any liability arising from the supplying and use of such information. In consideration for my employment, I agree and acknowledge that I am required to abide by all rules and regulations of the employer and that the work rules may be changed from time to time as deemed necessary.

Date: _____ Signature of Applicant: _____

